

**2020/21 SEASON  
PLAYERS PACK**



**Respect**



**1. Chairman Welcome**

**Welcome to Orpington Rovers Football Club 2020/21 season.**

It is my pleasure and privilege to be Club Chairman of what I believe to be a fantastic club at the heart of the local community. I have been Chairman for just over a year taking over from Sir Ian Johnston who has entrusted his significant legacy to me, to guide the Club through the next stages of its development.

This last season was certainly a challenging one for us all, with the COVID-19 pandemic not only finishing our season early but bringing about unprecedented challenges for everyone which extended way football. I would like to offer my condolences to those who have lost loved ones to this terrible disease and would also like to acknowledge the incredible work being carried out by key workers, including front-line NHS staff and carers.

Up to the point of league suspension, 2019/20 was shaping to be a highly successful campaign both on and off the pitch with: 22 teams and 250 players across all our age groups; some stand out team performances; the introduction of our club newsletter "They think it's all Rover's"; numerous improvements to our club facilities; and the introduction of a major new club sponsor Land Sheriffs for the forthcoming season, a contribution that will have a significant impact and we look forward to working with them. *Land Sheriffs are responsible for securing the railway network and as part of our deal with them they will be providing 'railway safety master classes' for our younger players.*

Whilst our season was cancelled, the behind the scenes work by our committee has not ceased as we prepare and plan for next season and the future. We are hugely excited to announce that we will be introducing girls' football (Rovers Wild Cats) this coming season. Our coaching set-up will enable us to deliver a quality product, to develop female coaches and attract female helpers, for which we are immediately seeking female volunteers. In the very near future we also plan to introduce Kent League football to ORFC from Under 12's. Both changes will deepen and enrich our ties to the local community help strengthen the clubs long term success and reputation.

As a club we strongly believe that football is a game to be played and enjoyed by everyone and that success at grass roots should not be measured by the trophies we win, but by the number of children who choose to play for ORFC and continue to play for us throughout their childhood, with a sense of belonging and always with a smile, whatever the result. We also acknowledge that football is a competitive sport and so our aim is to help our players reach the best of their ability as an individual, but moreover as part of a team.

Finally, I want to say a big thank you to all our volunteers, helpers, players and parents without whom, we couldn't function properly. Remember our Club ethos – that teamwork and belief, makes us far stronger than any individual. With that in mind, I hope you have a fantastic 20/21 season with ORFC.

COYR!

Paul Barnard

## 2. 2020/21 Registration

**For simple and fast registration for the 20/21 season please ensure you complete the following:**

- 👤 Go on to the website and complete the online form [here](#)
- 👤 Make payment as detailed below
- 👤 Make sure you have read ORFC policies in this document and on our website
- 👤 Provide your manager with the following:
  - 👤 Pages 8 - 10 of this document printed out, filled in and signed
  - 👤 2 x passport photos
  - 👤 Payment to the club as per section 3

### Club Fee's

Players are asked to contribute fees to the club, which allows us to maintain our ground, our facilities and the pitches, provide kit and equipment, sign up our teams to the football leagues and continue to improve and develop the club.

The club recognises that our costs may be too expensive for some families and would ask that any family in this position bring it to the attention of the committee (via your manager). ORFC is a community club and our paramount goal is for young people to play and enjoy football.

### How to pay

Payment of the fee can be made in full or quarterly via a standing order payable:

**1st August; 1st November; 1st February.**

If you are using a standing order then please use the form found on the ORFC website, sign and return it back to the Membership Secretary [rinaldo@gmx.co.uk](mailto:rinaldo@gmx.co.uk). [Forms can be found here](#)

Please note that the late payment of fees will result in a player being suspended from ORFC football until payment is made.

### 2020/21 fees

The fee's table can be found on the website <https://www.orpingtonrovers.com/membership/> and paid here:

<b>Payee bank name</b>	Lloyds Bank
<b>Address</b>	77-179 High Street, Orpington, Kent, BR6 0LJ
<b>Payee account name</b>	Orpington Rovers – Treasurers Account
<b>Payee sort code</b>	30-96-31
<b>Payee account number</b>	45609868

Any questions please contact Rinaldo on [Rinaldo@gmx.co.uk](mailto:Rinaldo@gmx.co.uk)

## 3. Our Commitments – Guidelines and Policies

### Player Guidelines

By completing and returning this players membership pack you are confirming that you will comply with the following rules, failure to comply with these rules may result in player suspension.

1. As a member of Orpington Rovers F.C all players are ambassadors of the club and the team they play for, all players are expected to conduct themselves appropriately during any activity when representing both club and team following the clubs code of conduct.
2. At all times all players are expected to be courteous and respectful to ORFC officials, opposing team officials, players and match officials.
3. As a member of a team you are expected to attend match days and training on time as directed by your team manager and advise with adequate notice any team event you are unable to attend.
4. If a player is late or misses fees payment they will be suspended from play until such time that the fee payment is made.
5. All players MUST provide a completed players pack signed by player/parents or career prior to the start of the season, player registration cards will only be released once the players pack is received.
6. In the event that a player is booked or sent off during a match, a fine may be incurred via the respective league or F.A, any fine received will be paid by the club and associated costs will be recharged to the player, all fines are to be paid by the club within 7 days of being notified of the fine.
7. All players are asked to assist with keeping the club tidy during match days, to assist with this all players are to remove items such as water bottles from areas around the pitches at the end of each game also ensuring changing rooms are cleared of rubbish at the end of each game.
8. All players must respect the ground at all times. This includes refraining from warming up or training in goal mouths prior to or during any match day activities.
9. Any equipment used during training or match days must be returned to the coach/manager at the end of each session. It is the responsibility of us all to respect the equipment provided by the club.
10. Any goalkeeper who attends external training that is recognised by the club and approved by the team manager/club committee will only be eligible for fees reduction with proof of attendance from each session.

### Kit Policy

- 🏆 All players/parents/carers will ensure that the kit that has been supplied will remain in good condition and returned to the club when requested.
- 🏆 Should this kit be lost or unsuitable to be used again, above and beyond normal wear and tear, the player/parents/carers will be liable to pay an agreed sum towards the cost of a replacement kit.
- 🏆 If any player leaves ORFC either during or at the end of the season kits must be returned to the team manager or kit manager.
- 🏆 It is understood that the kit supplied will only be worn for matches, tournaments and friendlies associated with ORFC and will not be worn for general use or training.
- 🏆 All teams representing ORFC in matches and tournaments must wear the official ORFC club colours.
- 🏆 Players who do not honour this agreement may not be permitted to sign-on next season.

## Safeguarding

ORFC acknowledges its responsibility to safeguard the welfare of every child and young person who has been entrusted to its care and is committed to working to provide a safe environment for all members. A child or young person is anyone under the age of 18 engaged in any club football activity. We subscribe to The Football Association's (The FA) Safeguarding Children – Policy and Procedures and endorse and adopt the Policy Statement that can be found on our website. [www.orpingtonrovers.com/safeguarding/](http://www.orpingtonrovers.com/safeguarding/)

## Social Media

We want everyone to be able to access and participate in ORFC related Social Media, so we are clarifying the expectations around responsible use which are aligned with the FA guidelines. We ask firstly that players, parents, carers and fans only use the official ORFC social media accounts to share content and do not create non-sanctioned ORFC social media accounts.

We secondly ask that within this document you provide your permission for ORFC to take photos or videos of the team or players to promote to be used on social media to celebrate the activities of the Club and for training purposes. (ORFC adheres to The FA Guidelines to ensure these are safe and respectful and used solely for the purposes for which they are intended).

We finally ask you to be aware of the FA guidelines on social networking, websites, mobile phones and email communications <https://www.orpingtonrovers.com/about-us/safeguarding/>

## Equality and Anti-Bullying

ORFC are committed to providing a caring, friendly and safe environment for all our members so they can participate in football in a relaxed and secure atmosphere. Bullying of any kind is unacceptable at ORFC.

If bullying does occur, all club members and parents/carers should be able to tell their club about this and know that incidents will be dealt with promptly and effectively by the club. We are a TELLING club. This means that anyone who knows that bullying is happening is expected to tell the Club Welfare Officer or any committee member.

ORFC is committed to playing its part to teach players to treat each other with respect. Please read our full equality and anti-bullying policy here <https://www.orpingtonrovers.com/about-us/safeguarding/>

## Complaints Procedure

If any member feels that he or she has suffered discrimination in any way or that the Club Policies, Rules or Code of Conduct have been broken please refer to our complaints procedure on our website where the matter can be brought to the attention of the Club Secretary and the Committee.

<https://www.orpingtonrovers.com/about-us/safeguarding/>

For questions regarding any of our policies, please contact Gill Bussy at [GillBussy@orpingtonrovers.com](mailto:GillBussy@orpingtonrovers.com).

## Respect Code of Conduct for spectators and parents/carers

<https://www.orpingtonrovers.com/about-us/respect/respect-parents/>

*If we behave positively  
during practice and matches,  
our children will too.*

*By setting a good example, we'll help  
build a supportive environment in which  
everyone can enjoy themselves.*

**Play Your Part**  
(Code of Conduct)

### Spectators and Parents/Carers

Play your part and support  
The FA's Code of Respect:

- Have fun; it's what we're all here for!
- Celebrate effort and good play from both sides
- Always respect the Referee and coaches and encourage players to do the same
- Stay behind the touchline and within the Designated Spectators' Area (where provided)
- When players make mistakes, offer them encouragement to try again next time
- Never engage in, or tolerate offensive, insulting or abusive language or behaviour

**I understand that if I do not follow the Code, I may be:**

- Issued with a verbal warning or asked to leave
- Required to meet with the club committee, league or CFA Welfare Officer
- Obligated to undertake an FA education course
- Requested not to attend future games, be suspended or have my membership removed
- Required to leave the club along with any dependents and/or issued a fine



**RESPECT**

*We ONLY  
do  
Positive.*

**Respect** 



*We, only 😊  
do  
positive.*

## Respect Code of Conduct for Older players

<https://www.orpingtonrovers.com/about-us/respect/respect-older-players/>

*Whether you win or lose,  
make it a better game.*

*Treat your team, other players  
and Match Officials with  
respect so that everyone  
has a more enjoyable time,  
on and off the pitch.*

### Play Your Part (Code of Conduct)

## Adult Players

Play your part and support  
The FA's Code of Respect:

On and off the field, I will:

- Stick to the rules and celebrate the spirit of the game
- Always show respect to everyone involved in the game
- Never engage in public criticism of the Match Officials and abide by their final decisions
- Win or lose with dignity. Shake hands at the end of every game
- Be aware of the potential impact of bad language on others
- Never engage in abusive language, bullying or intimidating behaviour

I understand that if I do not follow the Code,  
I may:

- Be asked to apologise to whoever I've upset
- Receive a formal warning
- Be required to attend a FA education course
- Be dropped, substituted or suspended from training
- Not be selected for the team
- Be asked to leave the club and/or issued a fine



# RESPECT

Respect 



*We only do positive.* 

## Respect Code of Conduct for young players

<https://www.orpingtonrovers.com/about-us/respect/>



*Play your best.  
Be your best.  
Make sure you and everyone  
around you has a good time  
on and off the pitch.*

**Play Your Part**  
(Code of Conduct)

### Young Players

Play your part and support  
The FA's Code of Respect:

When playing football, I will:

- Always play my best for the benefit of the team
- Play fairly and be friendly
- Play by the rules and respect the Referee
- Shake hands with the other team - win or lose
- Listen carefully to what my coach tells me
- Understand that a coach has to do what's best for the team
- Talk to someone I trust or the club welfare officer if I'm unhappy about anything at my club
- Encourage my team mates
- Respect the facilities home & away

I understand that if I do not follow the Code, I may:

- Be asked to apologise to whoever I've upset
- Receive a formal warning
- Be dropped, substituted or suspended from training

 **RESPECT**

*We ONLY do Positive.*

## 4. Signing-On

(Please print out page 8 – 10 and return to your manager)

### Player Information

(to be completed by, or on behalf of, all players)

20/21 Season Age group and team name:		Name of player:	
Gender: Male / Female		Date of Birth:	
(If under 18 include details of first parent or carer)			
Home Address:		Parent/Carer name:	
Mobile Number:		Occupation:	
Email address:			
(If under 18 include details of second parent or carer)			
Home Address:		Parent/carer Name:	
Mobile Number		Occupation:	
Email address			

**Emergency contact information** (to be completed by, or on behalf of, all players)

Name of alternative adult who can be contacted in an emergency:	
Relationship to player:	Mobile number of alternative adult:

## Medical form

Do you, or does your child have:

<p><b>Any specific medical conditions requiring medical treatment?</b></p> <p>Please give details:</p>	<p><b>No / Yes:</b></p>
<p><b>Any specific medical condition or disability?</b></p> <p>Please give details:</p>	<p><b>No / Yes:</b></p>
<p><b>Any allergies?</b></p> <p>Please give details:</p>	<p><b>No / Yes:</b></p>
<p><b>Any dietary requirements (vegan/vegetarian)?</b></p> <p>Please give details:</p>	<p><b>No / Yes:</b></p>
<p><b>List details of any medication required (e.g. inhaler):</b></p> <p><b>Please provide any further medical information that you feel might be relevant:</b></p>	

### GDPR

ORFC FC take individual data protection very seriously. By completing the Player Registration and Medical Certificate form you agree that the club have the right to store your personal data and that of the player. This personal data will only be stored for as long as the player remains a member of the club, once membership ceases all documents will be destroyed). In accordance with FA Rules, this signed page will be retained by the Club Welfare Officer

## Signatures

### Player Consent: Under 13 to Adult

**Consent information:** *please tick the boxes below*

- I confirm that I have read and understand the ORFC guidelines and policies
- I confirm that I have read and understand the ORFC code of conduct for Young Players/Adults

**Signature**

**Print name**

**Date**

### Parent/Carer Consent for Under 18's and younger

**Consent information:** *please tick the boxes below*

- I give permission for my son/daughter participate in football & training activities at different venues with ORFC
- I understand that leaving my child unattended at any venue is entirely at my risk & that ORFC or any member acting on their behalf will not be held responsible for my child
- I give my consent that if an emergency medical situation arises, the organisation/club may act as loco parentis and if the need arises administer first aid
- I confirm that I have read and understand the ORFC guidelines and policies
- I confirm that I have read and understand the Spectators and Parents/Carer's Codes of conduct
- I can confirm that my child is aware of the ORFC code of conduct for children and anti-bullying policy
- I give permission for ORFC to take photos or videos of the team or players to be used on social media to celebrate the activities of the Club and for training purposes. (ORFC adheres to The FA Guidelines to ensure these are safe and respectful and used solely for the purposes for which they are intended)

#### To be signed by Parent/Carer 1:

**Signature**

**Print name**

**Date:**

#### To be signed by Parent/Carer 2:

**Signature**

**Print name**

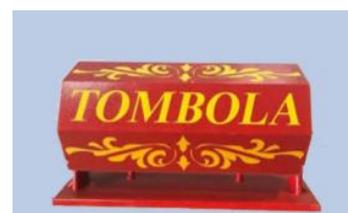
**Date:**

#### And finally....

Please tick this box to sign up to the Orpington Rovers Tombola

Pay £2 a month direct debit/standing order into the tombola account and a winner is drawn every month at the managers meeting (3rd Monday of the month). Half the prize fund goes straight to the winner and the other half is donated back to the club.

A little bit of fun and a super easy way to support your club a teeny bit. Who's in?  
(we will be in touch shortly to get you set up)



**Respect** 



*We do only positive.* 